New Worker Safety Questions

Use during orientation to record the arrangements for your assignment. Ask about unanswered items. This sheet supports site training; it is not a training-completion or hazard-assessment record.

Site / project: _____ **Date:** _____

Worker / role: _____ **Supervisor:** _____

People and communication

- Who supervises my work, and who is the alternate contact?
- How do I report a hazard, injury, illness, or close call?
- How do I request a pause when I have a safety concern?
- How are changes to today's work communicated?

The assignment

- What work am I assigned and authorized to perform?
- Which task-specific instruction or demonstration is needed?
- Which hazards and controls have been identified?
- What PPE is required, and who checks selection and fit?

The work area

- Which pedestrian routes and access points should I use?
- Which areas are restricted, and who explains changes?
- Where are drinking water and designated recovery facilities?
- What emergency instructions, contacts, and meeting points apply?

Follow-up

Question still open: _____

Person responsible: _____ **Follow-up date:** _____

Answer / action: _____

Reference: OSHA - Education and Training
https://www.osha.gov/safety-management/education-training